

ADNAN KHAN

Present Address: Department of Commerce & Management Sciences ,
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OBJECTIVE

To work with an aim to gain valuable hands on experience and professional skills in an Institute which provides a challenging, learning and developing atmosphere.

EDUCATIONAL PROFILE

2016-2018	M. Phil-Management Studies (Finance) DCMS, University of Malakand K.P, Pakistan
2006-2008	MBA (Finance) IMS, University of Peshawar, K.P, Pakistan
2004-2006	B-COM GCC, University of Peshawar, K.P, Pakistan
2002-2004	D-COM MCCM, Board of Technical Education Peshawar

PROFESSIONAL EXPERIENCE

Jan 2016-Present	Lecturer Department of Commerce and Management Sciences, <i>University of Malakand</i>
May 2015-Jan 2016	Sub-Accountant Finance Department Govt of KPK Peshawar.
Sept 2013- May 2015	Operations Manager Interlink Communication SIE Hayatabad, Peshawar
June 2009 –Aug 2013	Lecturer Department of Management Studies, Bakhtar University Kabul, Afghanistan

ADDITIONAL SERVICE ACTIVITIES

- Assistant Chief Audit (Additional charge) March 2016 - June 2017 University of Malakand
- Assistant Director of Finance (Additional charge) December 2017 – June 2018 University of Malakand
- Assistant Chief Audit (Additional charge) June 2018 - Aug 2018 University of Malakand

SKILLS

- Excellent in presentation, negotiation and communication skills.
- Plan and instruct each subject area using wide variety of teaching aids, motivational and implementation strategies to engage students in active learning.
- Effective team player.
- Communication skills in English, Urdu Persian and Pashto.
- Strong persuasive, analytical and decision making skills.

TRAINING AND WORKSHOPS

- Attended HEC workshop on Audit and Accounts at University of Malakand
- Attended HEC Workshop on Transforming Academic English Language Skills
- Attended workshop on Quantative Data analysis Techniques using SPSS, AMOS and STATA.
- Attended workshop on Qualitative Data analysis Techniques

REFERENCES

Shall be furnished upon request.