

**Minutes of 2<sup>nd</sup> Meeting of ASRB held on February 28, 2011 & 2<sup>nd</sup> March 2011**

The second meeting of Advanced Studies and Research Board, University of Malakand was held on February 28, 2011 at 10:30 AM and 2<sup>nd</sup> March 2011 at 2:00PM in Committee Room, Administration Block, UOM. The meeting was chaired by Prof. Dr. M. Rasul Jan, Vice Chancellor, University of Malakand.

The following attended the meeting:

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|---|-------------|
| 1. Prof. Dr. M. Rasul Jan<br>Vice Chancellor<br>University of Malakand                        | Chairperson |
| 2. Dr. Rahmat Ali<br>Professor<br>Department of Mathematics<br>University of Malakand         | Member      |
| 3. Ms. Basharat Shah<br>Principal<br>UGC, Chakdara  | Member      |
| 4. Dr. Mir Azam<br>Associate Professor<br>Department of Pharmacy<br>University of Malakand    | Member      |
| 5. Dr. Ezzat Khan<br>Assistant Professor<br>Department of Chemistry<br>University of Malakand | Member      |
| 6. Dr. Siffat Ullah<br>Assistant Professor<br>Department of CS & IT<br>University of Malakand | Member      |
| 7. Dr. Badshah Rome Daryab<br>Lecturer in Pashto<br>GDC, Batkhela                             | Member      |
| 8. Mr. Raza Shah<br>Principal<br>GDC, Gulabad Dir (L)   | Member      |
| 9. Mr. Mahboob-ur-Rahman<br>Registrar<br>University of Malakand                               | Secretary   |

The meeting started with the recitation from the Holy Quran by Mr. Mahboob-ur-Rahman, Registrar, UOM. In his opening remarks, the Vice Chancellor welcomed the participants and informed them that the main purpose of the meeting was to streamline the pending cases of M.Phil/PhD scholars.

The Board considered agenda items presented by Secretary, the minutes of which are as follows:

**A. AGENDA ITEM NO 1**

**Approval of Research Proposals, Topics and Course Work in Respect of M.Phil Scholars in the Department of Sociology, University of Malakand (Session 2008-2010)**

**i. Case of M.Phil Scholar in Sociology, Ibrahim**

The board after detailed discussion approved course work and research topic of Ibrahim. The board also approved research synopsis. However, the scholar must address the observations made by the board with assistance of Dr. Siffat Ullah.

- The scholar must bring changes in interview format in his synopsis
- The literature must be updated
- Citations must be standardized
- The time frame for completion of study must be re-considered
- Changes must be made in the universe of the study

**ii. Case of M.Phil Scholar in Sociology, Karim Shah**

The board approved course work, research topic and synopsis with minor revisions submitted by Karim Shah.

**iii. Case of M.Phil Scholar in Sociology, Waqar Ahmad**

The board approved course work and research topic of Waqar Ahmad. It was followed by a detailed discussion over his research synopsis. The board approved the synopsis with the following observations:

- The research universe must be divided into different wards to make it more comprehensive and representative.
- A comparative analysis of the research data and existing data must be included

**iv. Case of M.Phil Scholar in Sociology, Wasim Khan**

After detailed discussion over the research topic, the board approved it with the observation that *Pakhtunwali* must be replaced with *Pakhtun Social Organization*. The board also approved course work and research synopsis of Mr. Wasim Khan with the observation that the scholar must indicate clearly that the interviews conducted during the research are to be recorded through tape or any other means.

v. **Case of M.Phil Scholar in Sociology, Muhammad Zahoor**

The board discussed the research synopsis of Mr. Muhammad Zahoor in detail and differed it till the next meeting on the grounds that the scholar must work on its various aspects e.g. Methodology, Literature etc before submission to the board.

The board approved his course work and research topic.

**Note:** During discussion over the agenda item, Mr. Arab Naz, Head of Department of Sociology, UOM participated to answer the queries of the board and to take notes of the observations / remarks of the board concerning the case of each scholar.

**B. AGENDA ITEM NO 2**

**Approval of Research Proposals, Topics and Course Work in Respect of M.Phil Scholars in the Department of English, University of Malakand (Session 2008-2010)**

i. **Case of M.Phil Scholar in English, Qaisar Khan**

The board approved course work, research topic and research synopsis with minor revision in respect of Qaisar Khan.

ii. **Case of M.Phil Scholar in English, Aziz Ahmad**

The board approved course work and research topic of Aziz Ahmad. The board also approved his research synopsis with the observation that the scholar must consult with Dr. Siffat Ullah with regard to *Secondary Sources* and *Tools of Data Collection* as mentioned in the synopsis.

iii. **Case of M.Phil Scholar in English, Sajid Iqbal**

The board approved course work, research topic and synopsis with the observation that the research universe is very large and must be therefore delimited or the number of schools to be covered must be clearly mentioned. Further, the literature reviewed must be updated and recent studies in the field must be incorporated therein.

iv. **Case of M.Phil Scholar in English, Imdad Ullah Khan**

The board approved course work, research topic and synopsis of Imdad Ullah Khan with the observation that the literature must be updated and the scholar must take necessary guidance from Dr. Siffat Ullah with respect to *Data Collection* and *Interviews*.

v. **Case of M.Phil Scholar in English, Shaukat Ali**

The board approved course work and research topic of Shaukat Ali. The research synopsis was discussed in detail and it was decided that the case may be differed till the next meeting on the grounds that the scholar has not adhered to proper format and references. Further, the scholar must take guidance from Dr. Siffat Ullah before submitting his case to the board.

vi. **Case of M.Phil Scholar in English, Tariq Khan**

The board approved course work and research topic of Tariq Khan. The board held a detailed discussion over the research synopsis and decided that the scholar must submit his synopsis to the committee consisting of the following:

- |    |                      |                        |          |
|----|----------------------|------------------------|----------|
| a. | Prof. Dr. Rahmat Ali | Dean, UOM              | Convener |
| b. | Dr. Siffat Ullah     | AP, CS&IT              | Member   |
| c. | Dr. Izzat Khan       | AP, Chemistry          | Member   |
| d. | Dr. Badshah Roome    | Lecturer, GDC Batkhela | Member   |

Further, the board approved the research synopsis subject to the satisfaction of the above committee.

vi. **Case of M.Phil Scholar in English, Gul Zamin Khan**

The board approved course work, research topic and research synopsis of Gul Zamin Khan.

With reference to Supervisory committee, the board decided that it must be reconstituted. The said committee shall include Dr. Badshah Roome, GDC Batkhela and concerned research supervisor for each scholar along with Head of Department.

**Note:** During discussion over the agenda item, Mr. Imdad Ullah Khan, Head of Department of English, UOM participated to answer the queries of the board and to take notes of the observations / remarks of the board concerning the case of each scholar.

**C. AGENDA ITEM NO 3**

**Approval of Research Proposals, Topics and Course Work in respect of M.Phil Scholars in the Department of Management Studies, University of Malakand (Session 2008-2010)**

i. **Case of M.Phil Scholar in Management Studies, Muhammad Usman**

The board approved course work, research topic of Muhammad Usman. The approval of research synopsis was also accorded with the observation that the scholar must take guidance from Dr. Siffat Ullah with reference to *Methodology* and *respondents* mentioned in the synopsis.

ii. **Case of M.Phil Scholar in Management Studies, Shabir Ahmad**

The board approved course work, research topic of Shabir Ahmad. The approval of research synopsis was also accorded with the observation that the scholar must take guidance from Dr. Siffat Ullah with reference to *Methodology* and uniformity in references.

iii. **Case of M.Phil Scholar in Management Studies, Jawad Hussain**

The board approved course work, research topic of Jawad Hussain. The approval of research synopsis was also accorded with the observation that the scholar must take guidance from Dr. Siffat Ullah with reference to *Methodology* and *references* mentioned in the synopsis.

iv. **Case of M.Phil Scholar in Management Studies, Israr Ullah**

The board approved course work, research topic of Israr Ullah. The approval of research synopsis was also accorded with the observation that the scholar must take guidance from Dr. Siffat Ullah with reference to *Methodology* mentioned in the synopsis.

v. **Case of M.Phil Scholar in Management Studies, Farooq Rahman**

The board approved course work, research topic of Farooq Rahman. The approval of research synopsis was also accorded with the observation that the scholar must take guidance from Dr. Siffat Ullah with reference to *Methodology* mentioned in the synopsis.

vi. **Case of M.Phil Scholar in Management Studies, Saddam Hussain**

The board approved course work, research topic of Saddam Hussain. The approval of research synopsis was also accorded with the observation that the scholar must take guidance from Dr. Siffat Ullah with reference to *Methodology* mentioned in the synopsis.

**Note:** During discussion over the agenda item, Mr. Jawad Hussain, Head, Department of Management Studies, UOM participated to answer the queries of the board and to take notes of the observations / remarks of the board concerning the case of each scholar.

D. **AGENDA ITEM NO 4**

**Approval of Research Proposals, Topics and Course Work in Respect of M.Phil Scholars in the Department of Economics, University of Malakand (Session 2008-2010)**

i. **Case of M.Phil Scholar in Economics, Riaz Ahmad**

The board approved course work, research topic of Riaz Ahmad. The approval of research synopsis was also accorded with the observation that the scholar must take guidance from Dr. Siffat Ullah with reference to *Methodology* mentioned in the synopsis.

ii. **Case of M.Phil Scholar in Economics, Shah Khalid**

The board approved course work, research topic of Riaz Ahmad. The approval of research synopsis was also accorded with the observation that the scholar must take guidance from Dr. Siffat Ullah for slight modifications in literature review in the synopsis.

iii. **Case of M.Phil Scholar in Economics, Zahid Khan**

The board approved course work of Zahid Khan. Approval of research topic was also accorded. However, it was observed that *Dir District, North West Pakistan* must be corrected. Further, the research synopsis was referred to Prof. Dr. Rahmat Ali for corrections. The board discussed in detail the admission of Zahid Khan in Economics Department, who is basically student of Statistics. The board approved his research synopsis on the ground that his research relates to statistics. It was also decided if the university establishes Statistics Department with qualified faculty; his case shall then be transferred there.

iv. **Case of M.Phil Scholar in Economics, Gulab Sher**

The board approved course work, research topic and research synopsis of Gulab Sher. It was observed that the scholar must take guidance from Dr. Siffat Ullah for necessary improvements in the synopsis.

v. **Case of M.Phil Scholar in Economics, Ibrar Hussain**

The board approved course work of Ibrar Hussain. The research topic was approved with correction in *Selected Areas in North West Pakistan*. Approval of research synopsis was also accorded with the observation that the scholar must take guidance from Dr. Siffat Ullah for necessary modifications.

vi. **Case of M.Phil Scholar in Economics, Ali Bahadar**

The board approved course work of Ibrar Hussain. The research topic was approved along with research synopsis with the observation that the scholar must take guidance from Dr. Siffat Ullah for necessary modifications.

**Note:** During discussion over the agenda item, Mr. Shah Khalid, Head, Department of Economics, UOM participated to answer the queries of the board and to take notes of the observations / remarks of the board concerning the case of each scholar.

**E. AGENDA ITEM NO 5**

**Approval of Research Proposals, Topics and Course Work in Respect of M.Phil Scholars in the Department of Mathematics, University of Malakand (Session 2008-2010)**

**i. Case of M.Phil Scholar in Mathematics, Bashar Khan**

The board approved course work and research topic of Bashar Khan. With regard to research synopsis, it was decided that the scholar must take guidance from Prof. Dr. Rahmat Ali for necessary, corrections, modifications along with the concerned research supervisor and must resubmit it to the board for consideration. Necessary changes in transcript shall also be made by Head of Department.

**ii. Case of M.Phil Scholar in Mathematics, Zamin Gul**

The board approved course work of Zamin Gul. Research topic and synopsis must be resubmitted by the scholar to the board. It was decided that the scholar must take necessary guidance from Prof. Dr. Rahmat Ali.

**iii. Case of M.Phil Scholar in Mathematics, Salman Zeb**

The board approved course work of Salman Zeb. Research topic and synopsis must be resubmitted by the scholar to the board. It was decided that the scholar must take necessary guidance from Prof. Dr. Rahmat Ali.

**iv. Case of M.Phil Scholar in Mathematics, Nigar Ali**

The board approved course work of Nigar Ali. Research topic and synopsis must be resubmitted by the scholar to the board. It was decided that the scholar must take necessary guidance from Prof. Dr. Rahmat Ali.

**v. Case of M.Phil Scholar in Mathematics, Ihsan Ullah**

The board approved course work of Ihsan Ullah. Research topic and synopsis must be resubmitted by the scholar to the board. It was decided that the scholar must take necessary guidance from Prof. Dr. Rahmat Ali.

**vi. Case of M.Phil Scholar in Mathematics, Ashraf Ali**

The board approved course work of Ashraf Ali. Research topic and synopsis must be resubmitted by the scholar to the board. It was decided that the scholar must take necessary guidance from Prof. Dr. Rahmat Ali.

**vii. Case of M.Phil Scholar in Mathematics, Hidayat Ullah Khan**

The board approved course work of Hidayat Ullah Khan. Research topic and synopsis must be resubmitted by the scholar to the board. It was decided that the scholar must take necessary guidance from Prof. Dr. Rahmat Ali.

Further, the board decided that the Supervisory committee must be reconstituted.

**Note:** During discussion over the agenda item, Mr. Muhammad Rashad, Head, Department of Mathematics, UOM participated to answer the queries of the board and to take notes of the observations / remarks of the board concerning the case of each scholar.

**F. AGENDA ITEM NO 6**

**Approval of Research Topic, Synopsis and Course Work in Respect of M.Phil Scholars in the Department of Pharmacy, University of Malakand**

**i. Case of M.Phil Scholar in Pharmacy, Syed Wadood Ali Shah**

The board approved course work of Syed Wadood Ali Shah with the remarks that the credits for each course must be clearly indicated in line with the approved scheme of courses for the degree by relevant academic bodies.

Research topic and synopsis were also approved with the remarks that the scholar must include new references and improvements in the synopsis in consultation with Dr. Mir Azam.

The board granted extension in studies to Syed Wadood Ali Shah till June 2011.

**ii. Case of M.Phil Scholar in Pharmacy, Habib Ullah Khan**

The board approved course work of Habib Ullah Khan. Research topic and synopsis were also approved with the remarks that the scholar must remove figures etc and modify references in the synopsis in consultation with Dr. Mir Azam.

The board granted extension in studies to Habib Ullah Khan till June 2011.

**iii. Case of M.Phil Scholar in Pharmacy, Maqsood Ur Rahman**

The board approved course work of Maqsood Ur Rahman with the remarks that the credits for each course must be clearly indicated in line with the approved scheme of courses for the degree by relevant academic bodies.

Research topic and synopsis were also approved with the remarks that the scholar must write *Aims and Objectives* before *Methodology*.

The board granted extension in studies to Maqsood Ur Rahman till June 2011.

**iv. Case of M.Phil Scholar in Pharmacy, Abdullah**

The board approved course work Abdullah with the remarks that the credits for each course must be clearly indicated in line with the approved scheme of courses for the degree by relevant academic bodies.

Research topic and synopsis were also approved with the remarks that the scholar must write *Aims and Objectives* before *Methodology* and bring uniformity in references.

The board granted extension in studies to Abdullah till June 2011.

**Note:** During discussion over the agenda item, Dr. Mir Azam, Head of Department of Pharmacy and member of the board answered the queries of the board and took notes of the observations / remarks of the board concerning the case of each scholar.

#### G. AGENDA ITEM NO 7

**Approval of Research Topic, Synopsis and Course Work in Respect of M.Phil/PhD Scholars in the Department of Biotechnology & Botany, University of Malakand**

##### i. Case of PhD Scholar in Botany, Ali Hazrat

The board agreed to authorize Dr. Rahmat Ali to check the course work according to the prescribed criterion and recommend the same for consideration of the board.

The board approved the research topic of Ali Hazrat. With reference to research synopsis, it was decided that it must be re-written and restructured with particular focus on format, citations, and page numbers and must be submitted in the next meeting of the board.

The board granted extension in studies to Ali Hazrat till June 2011.

##### ii. Case of M.Phil Scholar in Biotechnology, Irfan Ullah

The board approved research topic and research synopsis with minor revisions. Further, the revised copy must be submitted to the office of the Registrar.

The course work in respect of Irfan Ullah was differed till the provision of detailed transcript and names of instructors for each course.

The board approved extension in studies to Irfan Ullah till June 2011.

##### iii. Case of M.Phil Scholars in Biotechnology, Zakir Ullah

The board approved research topic and approved constitution of a committee to streamline and standardize synopsis in respect of Zakir Ullah. It shall also ascertain the course work done by the scholar. The committee, afterwards, shall submit its report to the office of the Registrar, UOM. The committee shall consist of the following:

- |    |                   |                      |          |
|----|-------------------|----------------------|----------|
| a. | Dr. Rahmat Ali    | Dean, UOM            | Convener |
| b. | Dr. Izzat Khan,   | AP, Chemistry        | Member   |
| c. | Dr. Siffat Ullah, | AP, Computer Science | Member   |

##### iv. Case of M.Phil Scholar in Biotechnology, Shaheen Nawaz

The board approved research topic and approved constitution of a committee to streamline and standardize synopsis in respect of Shaheen Nawaz. It shall also ascertain the course work done by the scholar. The committee, afterwards, shall submit its report to the office of the Registrar, UOM. The committee shall consist of the following:

- |    |                   |                      |          |
|----|-------------------|----------------------|----------|
| a. | Dr. Rahmat Ali    | Dean, UOM            | Convener |
| b. | Dr. Izzat Khan,   | AP, Chemistry        | Member   |
| c. | Dr. Siffat Ullah, | AP, Computer Science | Member   |

##### v. Case of M.Phil Scholar in Biotechnology, Amjad Ali

the board approved research topic and approved constitution of a committee to streamline and standardize synopsis in respect of Amjad Ali. It shall also ascertain the course work done by the scholar. The committee, afterwards, shall submit its report to the office of the Registrar, UOM. The committee shall consist of the following:

- |    |                   |                      |          |
|----|-------------------|----------------------|----------|
| a. | Dr. Rahmat Ali    | Dean, UOM            | Convener |
| b. | Dr. Izzat Khan,   | AP, Chemistry        | Member   |
| c. | Dr. Siffat Ullah, | AP, Computer Science | Member   |

##### vi. Case of M.Phil Scholar in Botany, Sadia Bibi

the board approved research topic and approved constitution of a committee to streamline and standardize synopsis in respect of Sadia Bibi. It shall also ascertain the course work done by the scholar. The committee, afterwards, shall submit its report to the office of the Registrar, UOM. The committee shall consist of the following:

- |    |                   |                      |          |
|----|-------------------|----------------------|----------|
| a. | Dr. Rahmat Ali    | Dean, UOM            | Convener |
| b. | Dr. Izzat Khan,   | AP, Chemistry        | Member   |
| c. | Dr. Siffat Ullah, | AP, Computer Science | Member   |

**Note:** During discussion over the agenda item, Dr. Muhammad Nisar, Head, Department of Botany and Biotechnology, UOM participated to answer the queries of the board and to take notes of the observations / remarks of the board concerning the case of each scholar.

#### H. AGENDA ITEM NO 8

**Approval of Research Topic, Synopsis and Course Work in Respect of Mr. Muhammad Yousaf, M.Phil Scholar, Department of Chemistry, University of Malakand**

**i. Case of M.Phil Scholar in Chemistry, Muhammad Yousaf**

The board approved course work, research topic and research synopsis of Muhammad Yousaf. The board also granted extension in studies to the scholar till June 2011.

Further, the board approved Dr. Khalid Saeed, Department of Chemistry as his co-supervisor and retained Dr. Sameer Kamel Mohamed as his research supervisor who, although has left the country but has supervised most of the scholar's research work.

**Note:** During discussion over the agenda item, Dr. Izzat Khan, Assistant Professor, Department of Chemistry, who is also member of the board answered the queries of the board and took notes of the observations / remarks of the board concerning the case of each scholar.

**General Observations / Recommendations / Decisions by ASRB**

1. It was observed that in future all such cases must come through the office of Dean after careful consideration of graduate studies committee for consideration of ASRB.
2. It was decided that as Mr. Arab Naz (PhD Scholar / Lecturer in Sociology) has already completed all the requirements of his PhD degree, therefore he is allowed as a special case to supervise the research work of M.Phil scholars.
3. It was decided that the office of the Registrar, UOM shall circulate a standardized format for research synopsis and dissertation applicable to all disciplines to all teaching departments of the university with a view to bring uniformity in the format followed by research scholars in various teaching departments. For the purpose, a committee was constituted to submit the draft format for consideration of Competent Authority before the next meeting of ASRB.

The committee constituted consists of the following:

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|----|----------------------|---------------------|----------|
| a. | Prof. Dr. Rahmat Ali | Dean, UOM           | Convener |
| b. | Dr. Mir Azam Khan    | AP, Pharmacy        | Member   |
| c. | Dr. Izzat Khan       | AP, Chemistry       | Member   |
| d. | Dr. Siffat Ullah     | AP, Comp. Science   | Member   |
| e. | Mr. Arab Naz         | Lecturer, Sociology | Member   |

4. It was decided that each teaching department shall ensure that all research synopsis must go through plagiarism software before submission to ASRB.
5. The board agreed that the criterion set by the HEC with regard to number of scholars supervised at MS / M.Phil /PhD level must be strictly followed.
6. The board observed that the spelling of Khyber Pakhtunkhwa varies in research topics and synopsis. It must be corrected and written according to its official version.
7. The board noted that in order to streamline the cases, in future all research synopses must be signed and validated by the concerned supervisor before submission to the board for consideration. The concerned department must also provide detailed transcripts of each scholar to the board.
8. The board observed that each teaching department must maintain paper record of each scholar till the completion of degree.
9. The board decided in principle to hold meetings at regular intervals. It was also agreed that the Registrar, UOM shall ask the teaching departments to put cases for ASRB before 10<sup>th</sup> of every month. Further, the office of the Registrar shall prepare agenda for the board till 20<sup>th</sup> and the meeting shall be held at the end of every month.

The meeting was adjourned with a vote of thanks to the Chair.